



PEF Labor Management Meeting

6/21/05

One Commerce Plaza

Type of meeting:

	<u>Management</u>	<u>PEF</u>	
Attendees:	John Arena	Rosemary Albano	Joseph Kost
	Mary Margaret Cronin	James Battle	Rosanne Lewit
	Mark Diefendorf	Kathy D'Arminio	Mike Saxby
	Jeff Jensen	Richard Fletcher	Steven Schwartz
	Bob Morris	Marion Fox	Jane Schwarz
	Keith Reichelt	Germaine Greco	
	Dan Romero	Dayle Gruder	
	Rick Sacco	Diane Hart	
	Debra Stark		
	Gloria Toal		

BHR

Donna Faresta

----- Agenda Topics -----

New Hires

Performance Evaluations

Career Mobility

Out Sourcing Contracts

Update on SSA Proposal

Caseload Projections Statewide

Promotional Exams

Headsets for Telephones for each PC

Update on Agency Leases

Labor/Management Agreement

Other Information



PEF Labor Management Meeting

6/21/05

One Commerce Plaza

Type of meeting:

Attendees:

----- Agenda Topics -----

New Hires

Discussion: *PEF is requesting an update on the status of new hires to the agency. PEF would like to know the potential of new hires.*

Management indicated that at the present time that we do not have authority from either the Federal or State Government to pursue new hires.

PEF requested that any new hiring plan include all PCs

Conclusions:

Action items:

Person responsible:

Deadline:

Performance Evaluations

Discussion: *PEF is requesting the status of the findings of the Performance Evaluation Workgroup*

The Director of Program Integrity distributed a draft evaluation standard proposal. Labor indicated that they are in agreement with the proposal. Management agrees to Item #1 "Work is generally accurate", and will review other sections for discussion at the next meeting. The workgroup will continue to review the standards for DA2s and Medical Consultants. Analyst staff will be provided a copy of the new standard. via email.

Conclusions:

Action items:

Person responsible:

Deadline:

Career Mobility

Discussion: *PEF would like the implementation of the capability of interagency transfer. This would include 70.1 opportunities and open competitive testing opportunities in other agencies.*

PEF requested the transfer matrix for Analyst 2, 3 and 4 Titles. It will be provided.

Management indicated that this is not a Division or agency issue. If PEF wishes to pursue, they may create a PEF workgroup and discuss with appropriate parties.

Conclusions:

Action items:

Person responsible:

Deadline:

Out Sourcing Contracts

Discussion: *PEF is requesting the status of full time PEF employees to be hired to replace the private contract employees. Specifically, the psychologists, speech therapists and IT positions.*

Management indicated that they are making attempts to fill the above titles. DDD awaits the results of the psychologists examination and has waivers in process for IT positions. In regards to speech pathologists, DDD hopes to meet this need through the hiring of psychologists.

Conclusions:

Action items:

Person responsible:

Deadline:

Update on SSA Proposal

Discussion: *PEF would like an update on the implementation of Aedib. PEF would like an update on the implementation of Electronic Mail Room. Management has advised the agency employees that there will be several upgrades from Grade 6 to Grade 9's. PEF is requesting the duties that will be assigned to the Grade 9's that will be different from what they are currently performing.*

Management stated that the Edib target date is 10/31 in Albany. Work on the technical side of Edib is progressing throughout the state. The electronic mailroom in PC3 has been successful. All information is coming over with good clarity. Rollout of electronic mailroom is scheduled in Binghamton for July 11th, followed by Buffalo and then Manhattan with the goal of completion by September.

Possible clerical promotions should have minimal impact on PEF.

Conclusions:

Action items:

Person responsible:

Deadline:

Caseload Projections Statewide

Discussion: *PEF would like an update on NYS caseloads, including out of state claims.*

Management stated that the caseload remains stable but low. Caseload is budgeted for 218,000 Initials and 44,000 CDRs for the next fiscal year. At this point we do not expect to have any new out of state cases after September 30th.

Conclusions:

Action items:

Person responsible:

Deadline:

Promotional Exams

Discussion: *PEF would like an update on the scheduling of Grade 20 and Grade 23 exams. Are there any plans for additional promotional exams planned for DDD? Will there be any study guides available for employees for the upcoming exams?*

Managed indicated that exams for DA2 and DA3 will be given on October 15th. DDD will not provide any study guides for upcoming exams.

Conclusions:

Action items:

Person responsible:

Deadline:

Headsets for Telephones for each PC

Discussion: *PEF would like an update on the roll out of the Headsets. At our 12/04 Statewide meeting, April 1 was the rollout date.*

Management indicated that they will expand headsets for a unit in Manhattan for a pilot.

Conclusions:

Action items: _____ Person responsible: _____ Deadline: _____

Update on Agency Leases

Discussion: *PEF would like an update on the progress of Agency Leases that will be expiring: Glendale 03/31/07; Buffalo 09/30/08*

Management indicated that they have no expectations of any major change in the leases that are in place today.

Negotiation for leases do not occur until 12-18 months before expiration.

Conclusions:

Action items: _____ Person responsible: _____ Deadline: _____

Labor/Management Agreement

Discussion: *Due to retirements, and union electronics, PEF would like to renegotiate the Labor/Management Agreement.*

Management will review the Labor Management agreement submitted by the union.

Conclusions:

Action items: _____ Person responsible: _____ Deadline: _____

Other Information

Minutes from the past meeting were approved as written.

Next meeting scheduled for October 18th.