

Office of Temporary & Disability Assistance
Agency Health and Safety Committee
Meeting Minutes
December 6, 2005

Present:

Jerry Vigeant, John Bergener, Co-Chairs
Donna Faresta, Mark Lacivita, Betty Ann Richards, Richard Johnson, Jeff Bartlett, Chuck Latham, Joycelyn Martinez, Rosanne Lewitt, Coralita Branker, Colleen Daigneaut, Dayle Gender, Greg Browne, Teri Vazquez, Cheryl Copeland, Robert Loz

Agenda Items:

1. DDD Travel Policy Dispute

Teri Vazquez of DDD refused to negotiate. Acting DDD Associate Commissioner Gloria Toal said in the past this was done for financial reasons for DDD Labor/Management. PEF explained all travel expenses paid by union. Will be referred to PEF central and OTDA Labor Management.

2. Dates of meetings of local committees.

Albany	Scheduled for 2/6/06
22 Cortlandt Street	10/12/05
Harlem Center	Unknown
Glendale	12/8/05

3. Dates of Walk-Throughs.

Albany -One Commerce Plaza	9/12&13/05, 3 floors
22 Cortlandt Street	8/10/05
Riverview	Scheduled for 12/15/05
Glendale	9/7/05

4. Dates Local Committees Review of Each Building EAP's

Dates not available, will carry over to next meeting

5. Defibrillator

A) Management reports updated lists of each buildings Defibrillator team are now located on Health and Safety Intranet Web Site.

B) Defibrillator team drills, contact team leaders.

6. Status of Web-Based Right-to-Know Training Module

Management reports there is an all-employee web-based training site at TrainingSpace.org. Previous e-mail sent on this. "Right to Know" will be customized and put on site. AED posters should be hanging up in work sites. If not, let Mgmt chair know.

7. Parking Policy

Management cannot create. The situation is different everywhere, and a blanket policy cannot be written. Problems will be handled on a case by case basis.

8. Adding Accident Reporting Number to Health and Safety web page

Management will add number to web site.

**The next meeting was then scheduled for the March 7th, 2006.
This meeting was then adjourned.**