

PEF LABOR/MANAGEMENT Meeting Agenda

ISSUE:

Office moves, renovations and leases. Status of card access security system at 40 North Pearl Street. PEF is concerned about the potential for its use as a form of timekeeping at 40 North Pearl Street.

New Business:

Number:

Old Business: X

Number: 1

INITIATED BY:

PEF	X	Management	X
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RESPONSE:

Management gave an overview of office moves, renovations and leases and provided a handout of scheduled moves and renovations. Schedule attached. Commissioner Hansell reported that security was enhanced at 40 N. Pearl Street per his request to better protect employees in the building. Management assured PEF that the new security system will not be used for time-keeping purposes.

RESOLUTION/DECISION/NEXT ACTION:

Management will confirm the length of the leases.

MINUTES REVIEWED BY:

PEF		Management	
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PEF LABOR/MANAGEMENT Meeting Agenda

ISSUE:

Commissioner's meeting with GOER Director, Gary Johnson.

New Business:

Number:

Old Business: X

Number: 2

INITIATED BY:

PEF		Management	X	
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RESPONSE:

Commissioner Hansell reported that if there are any significant policy changes, they will be made during the negotiating process.

RESOLUTION/DECISION/NEXT ACTION:

Management will review contract and the recent grade 25 grievance decision for opportunity for flexibility in policy changes and will report back at future meetings.

MINUTES REVIEWED BY:

PEF		Management		
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PEF LABOR/MANAGEMENT Meeting Agenda

ISSUE:

PEF requests compensation for volunteers during the flood of 2006.

New Business:

Number:

Old Business: X

Number: 3

INITIATED BY:

PEF	X	Management		
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RESPONSE:

Management received a denial from DOB regarding our request for compensation for the volunteers. PEF was provided a copy of OTDA's request to DOB.

RESOLUTION/DECISION/NEXT ACTION:

Management will provide PEF with a copy of DOB's denial letter. PEF plans on pursuing through other avenues.

MINUTES REVIEWED BY:

PEF		Management		
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PEF LABOR/MANAGEMENT Meeting Agenda

ISSUE:

Parking:

PEF would like to know Management's long range plans now that OGS is not providing parking spaces with new leases.

New Business:

Number:

Old Business: X

Number: 4

INITIATED BY:

PEF	X	Management		
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RESPONSE:

Management will continue to aggressively pursue parking during lease negotiations. In a side discussion, management confirmed that when DDD parking spots become available at 1 Commerce Plaza, they will be distributed based on seniority on the parking wait list to be maintained by BMS.

RESOLUTION/DECISION/NEXT ACTION:

MINUTES REVIEWED BY:

PEF		Management		
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PEF LABOR/MANAGEMENT Meeting Agenda

ISSUE:

Status of electronic bulletin board.

New Business:

Number:

Old Business: X

Number: 5

INITIATED BY:

PEF		Management	X	
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RESPONSE:

PEF provided management with the names of PEF members who will be authorized to post, remove and modify documents on the bulletin board. Training will be held on August 2nd and the bulletin board will go live on August 3rd. Agreement attached. Management will provide any alternate training as needed.

RESOLUTION/DECISION/NEXT ACTION:

MINUTES REVIEWED BY:

PEF		Management		
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PEF LABOR/MANAGEMENT Meeting Agenda

ISSUE:

Status of headphones for DDD staff.

New Business:**Number:****Old Business: X****Number: 6****INITIATED BY:**

PEF	X	Management		
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RESPONSE:

DDD does not have the money at this time to provide headsets to staff. DDD reported, however, that there may be additional funds available in September. At that time, they will request to purchase the headsets through SSA. If the funds are not available through SSA, Management will continue to pursue the issue. This was raised as an issue to SSA in June 2007.

RESOLUTION/DECISION/NEXT ACTION:

Management will provide an update at the next Labor Management Meeting.

MINUTES REVIEWED BY:

PEF		Management		
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PEF LABOR/MANAGEMENT Meeting Agenda

ISSUE:

Upcoming Examinations:

- A. Is OTDA planning any promotion or open competitive exams over the next year?
- B. Is OTDA planning to change minimum qualifications/promotion fields from those used in the last examinations? If so, what changes and why?
- C. Is OTDA planning to change the test content of any of these examinations? If so, what changes and why?
- D. Will OTDA request extension of any lists due to the suspension of the Promotion Battery Exam?

New Business: X

Number: 1

Old Business:

Number:

INITIATED BY:

PEF	X	Management		
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RESPONSE:

- A. Yes, an exam plan is developed in October of each year so it is premature to divulge the exam plan for next year at this time. In a side discussion, Management stated that requests for new tests be submitted to BHR by September 2007.
- B. This information is confidential and cannot be provided.
- C. Again, this information is confidential and is not revealed until the exam is announced.
- D. In most instances, expiring lists are extended but it is management's prerogative. When there is information that can be shared, Management will share timely.

RESOLUTION/DECISION/NEXT ACTION:

PEF would like it to reflect in the minutes that they would like future exams developed using mechanisms that test for program knowledge. Management will provide PEF with information on expiring lists.

MINUTES REVIEWED BY:

PEF		Management		
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PEF LABOR/MANAGEMENT Meeting Agenda

ISSUE:

Is OTDA planning any title consolidations, title reallocations, or salary differentials for any PEF or M/C title? If so, which titles and what rationale?

New Business: X

Number: 2

Old Business:

Number:

INITIATED BY:

PEF	X	Management		
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RESPONSE:

At this time management has no plans for title consolidations, title reallocations or salary differentials.

RESOLUTION/DECISION/NEXT ACTION:

MINUTES REVIEWED BY:

PEF		Management		
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PEF LABOR/MANAGEMENT Meeting Agenda

ISSUE:

Non-competitive / Exempt Positions

Is OTDA planning to request any new non-competitive (N/C) or exempt positions or increase the number of allowable N/C or exempt positions? If so, where will they be created and what rationale is being used?

New Business: X

Number: 3

Old Business:

Number:

INITIATED BY:

PEF	X	Management		
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RESPONSE:

At this time, there is no plan or request for new non-competitive or exempt positions.

RESOLUTION/DECISION/NEXT ACTION:

MINUTES REVIEWED BY:

PEF		Management		
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PEF LABOR/MANAGEMENT Meeting Agenda

ISSUE:

PEF requests that OTDA petition Civil Service to create a new title: Information Technology Specialist 3 (Programming), G-20 to help solve hiring and retention problems in IT.

New Business: X

Number: 4

Old Business:

Number:

INITIATED BY:

PEF	X	Management		
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RESPONSE:

Management realizes that this is a critical issue and is in discussions with Civil Service and BHR to explore solutions to this problem. The problem is not only an OTDA issue, but a statewide issue. PEF has offered to assist in agency succession planning initiatives and has recommended a joint committee with Management.

RESOLUTION/DECISION/NEXT ACTION:

MINUTES REVIEWED BY:

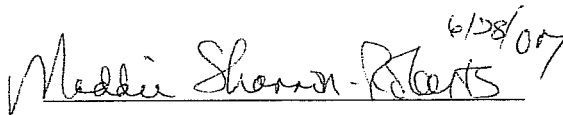
PEF		Management		
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CITY	PROGRAMS	STAFF	DESCRIPTION	SCHEDULED
Jamaica	Audit & Quality Improvement Gertz Plaza 92-31 Union Hall Blvd	27	New Lease. A&QI staff will move to the 5 th floor.	Spring 2007 thru Spring 2008
Menands	Audit & Quality Improvement Riverview Center	84	Construction of new training room; wall modifications, carpet replacement and repainting, in conjunction with new lease.	Summer/Fall 2007
Menands	93 Broadway	32	Renovations in conjunction with lease renewal. HVAC, rest room, entrance improvements.	Fall 2007
Endicott	Disability Determinations; DETS	345	OGS is negotiating a lease renewal for the existing space. The current lease has been extended pending completion.	Fall 2007
Albany	OTDA Floors at 40 N Pearl St	530	Security Upgrades	Spring/Summer 2007

OTDA/PEF LABOR/MANAGEMENT AGREEMENT
ELECTRONIC BULLETIN BOARD

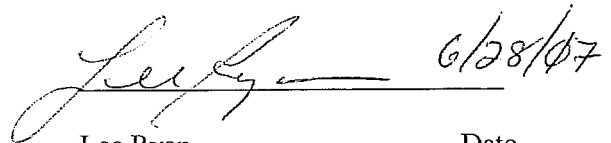
In accordance with the 2003-2007 contract between the Public Employees Federation (PEF) and New York State, the New York State Office of Temporary and Disability Assistance (OTDA) and PEF, agree to the following as concerns PEF's use of electronic bulletin boards (EBB):

1. PEF shall have exclusive rights to the use of an electronic bulletin board in accordance with the January 10, 2005 side letter on electronic communications and Article 4.3 of the above referenced contract.
2. OTDA will take the necessary action to develop and implement an electronic bulletin board for PEF use.
3. Information placed on the EBB must comply with union agreements for posting as set forth in Article 4.3 of the 2003 – 2007 Contract.
4. PEF shall provide the names of representatives, to be designated as "contributors" to the bulletin board, to OTDA's Director of Human Resources. These representatives will have the ability and responsibility to post, modify and remove items. No more than one PEF member from each OTDA building will be granted posting/modifying/removal privileges.
5. "View" access to the site will be granted to all OTDA employees, regardless of union affiliation.
6. Should any posted information or document not comply with Article 4.3 of the Contract, PEF members with access will remove the document immediately upon request from Management. Posting of information on the electronic bulletin board will also comply with agency policy on use of state equipment and internet pursuant to the Administrative Policies and Procedures Manual, Chapter 4. Should the document not be removed timely, management reserves the right to remove that particular document.
7. This agreement will remain in effect until a successor agreement to the 2003 – 2007 contract is ratified. At that time, a new Labor Management Agreement for Electronic Bulletin Board may be negotiated.

 6/28/07

Maddie Shannon-Roberts
PEF

Date

 6/28/07

Lee Ryan
Director of Human Resources

Date

The following individuals were present at the PEF Labor/Management Meeting on July 26, 2007 at PEF Headquarters.

Wayne Barnard	Labor
John Bergener	Labor
Jodi Cumbo	Labor
Kathy D'Arminio	Labor
Richard Fletcher	Labor
Marion Fox	Labor
Wendy Phillips	Labor
Usher Piller	Labor
Susan Radosh	Labor
Steven Schwartz	Labor
Olubiyi Sehindemi	Labor
Maddie Shannon-Roberts	Labor
Dale Vanburen	Labor
John Arena	Management
John Bailly	Management
Kevin Boyle	Management
Donna Faresta	Management
Susan Faulkner	Management
Commissioner Hansell	Management
Rick McElroy	Management
Teresa Mosher	Management
Mike Normile	Management
John Paolucci	Management
Keith Reichelt	Management
Larry Ritter	Management
Lee Ryan	Management
Eric Schwenzfeier	Management
Gloria Toal	Management
Connie Ziter	Management