

PEF LABOR MANAGEMENT MEETING MINUTES

DATE: 11/8/2005

**ATTENDEES: M. Diefendorf, M. Rodriguez, J. Kost, J. Bartlett, K. D'Arminio, S. Wood,
N. Cataldo, Dr. Apacible, R. Fletcher**

PEF Labor/Management Meeting Minutes

Date: 11/8/05

Issue: WELLNESS COMMITTEE

New Business:

Old Business: X

Information: LM meeting of 5/3/05 notes that management will initiate an e-mail requesting participation from employees.

Initiated by: Labor X Management

Issue:

Response:

Resolution/Decision/Next Action: There will be a memo going out today.

PEF Labor/Management Meeting Minutes

Date: 11/8/05

Issue: PERFORMANCE EVALUATIONS

New Business: X

Old Business:

Information:

Initiated by: Labor X Management

Issue: Are 6-month evaluations placed in the Personal History Folders. Time Frame for the new DA II standards.

Response: Six-Month Recertifications are part of the Yearly Evaluations. The Statistical Sheet used at the 6-month period is not included in the Yearly Evaluation; therefore, is not placed in the PHF. Yearly Evaluations are placed in the Personal History Folder with any comments written by employees. Time Frame for new standards apply as the yearly cycle comes up.

Resolution/Decision/Next Action:

PEF Labor/Management Meeting Minutes

Date: 11/8/05

Issue: HIRING OF PERMANENT FT PEF EMPLOYEES

New Business: X

Old Business:

Information:

Initiated by: Labor X Management

Issue: Status of the hiring of Psychologists and Systems State employees.

Response: Psychologist candidates have been interviewed and recommendations for psychologists will be forwarded to Albany later this week. Hiring of Systems employees and medical consultants is a State-wide issue.

Resolution/Decision/Next Action: PEF will pursue with State-wide LM.

PEF Labor/Management Meeting Minutes

Date: 11/8/05

Issue: Welfare To Work Employees

New Business: X

Old Business:

Information:

Initiated by: Labor X Management

Issue: Division 399 is now representing 16 WTW employees who are part of OTDA and are working for DOL in various locations.

Response:

Resolution/Decision/Next Action:

PEF Labor/Management Meeting Minutes

Date: 11/8/05

Issue: PEF is requesting a notification system to PEF members when they are on leave without pay and when they return to work to re-establish their PEF membership

New Business: X

Old Business:

Information: When a PEF member is on leave without pay, their PEF membership and benefits may be discontinued. Upon return to payroll status, the PEF member must re-establish their membership by refiling an application.

Initiated by: Labor X Management

Issue:

Response: Management will have Administration on both floors include this information in employee packets. PEF will provide management with the appropriate paperwork.

Resolution/Decision/Next Action:

PEF Labor/Management Meeting Minutes

Date: 11/8/05

Issue: PEF is requesting the policy of the AMRO rotation.

New Business: X

Old Business:

Information: Will AMRO rotation be done every 6 months?

Initiated by: Labor X Management

Issue:

Response: The AMRO rotation schedule is temporarily on hold.

Resolution/Decision/Next Action:

PEF Labor/Management Meeting Minutes

Date: 11/8/05

Issue: PEF is requesting the ability to use an Electronic Bulletin Board

New Business: X

Old Business:

Information:

Initiated by: Labor X Management

Issue:

Response: This is a State-wide issue. PEF will pursue with State-wide LM.

Resolution/Decision/Next Action:

PEF Labor/Management Meeting Minutes

Date: 11/8/05

Issue: PEF is requesting the BMS H&S policy which Central Office referred to in correspondence to PEF members for the removal of the table in the units.

New Business: X

Old Business:

Information:

Initiated by: Labor X Management

Issue:

Response: This is a State-wide issue.

Resolution/Decision/Next Action:

PEF Labor/Management Meeting Minutes

Date: 11/8/05

Issue: PEF is requesting Grade 23 to work OT performing case work and receive OT pay.

New Business: X

Old Business:

Information:

Initiated by: Labor X Management

Issue:

Response: This is a State-wide issue. PEF will pursue with State-wide.

Resolution/Decision/Next Action:

PEF Labor/Management Meeting Minutes

Date: 11/8/05

Issue: PEF is requesting a sub-committee to investigate workforce initiative grants.

New Business: X

Old Business:

Information:

Initiated by: Labor X Management

Issue:

Response: Management is in agreement with this sub-committee.

Resolution/Decision/Next Action: PEF will provide the appropriate paperwork to the committee in support of this initiative. Scott Wood and Fran Bealo will be members of this sub-committee.

PEF Labor/Management Meeting Minutes

Date:

Issue:

New Business:

Old Business:

Information: NEXT LM MEETING IS TENTATIVELY SCHEDULED FOR FEBRUARY 7, 2006 AT 1:00 PM

Initiated by: Labor Management

Issue:

Response:

Resolution/Decision/Next Action: