

PEF LABOR MANAGEMENT MEETING MINUTES
DATE: 2/1/2005

ATTENDEES: J. Kost, M. McInnis, J. Bartlett, M. Rodriguez, S. Wood, M. Diefendorf, R. Fletcher, K. D'Arminio, N. Cataldo, Dr. Apacible

PEF Labor/Management Meeting Minutes

Date: February 1, 2005

Issue: First Responder Alert

New Business:

Old Business: X

Information: PEF requested an update regarding notification of the first responders.

Initiated by: Labor X Management

Issue:

Response: Management reported updated lists of first responders have been prepared and distributed to staff. lists include the name, location, phone number and work schedule of the first responder. management has asked OGS to make signs identifying the first responders. signs will be displayed at the work location of the first responder. there will be no beepers provided to first responders..

Resolution/Decision/Next Action: Reminder to post will be addressed at next Senior Staff meeting. List will be updated monthly.

PEF Labor/Management Meeting Minutes

Date: February 1, 2005

Issue: February 1, 2005

New Business: X

Old Business:

Information: The first Glendale Building #16 Health and Safety LM meeting was held on 1/26/05.

Initiated by: Labor X Management

Issue: PEF requested management's feed back on the productivity of the meeting. AED Policy and training. Incident reports. Hazardous front door entrance..

Response: Management reported that the meeting may aid in fostering communication between the agencies and GOERs representative. Staff should report all accidents/injuries to a supervisor or administration when they happen.

Resolution/Decision/Next Action: Joe will be contacted and given the AED contact name that DDD used. Management will remind him of first responder signs that were requested. Joe has received copies of all incident reports. Another AED training class will be offered in June.

PEF Labor/Management Meeting Minutes

Date: February 1, 2005

Issue: PEF Lunch and Learns

New Business:

Old Business: X

Information: R. Fletcher proposed Grievance Procedure training and submitted an outline. This training is first in a series of which will include counseling, discipline process, etc.

Initiated by: Labor X Management

Issue:

Response: Management approved.

Resolution/Decision/Next Action: R. Fletcher to schedule with Training Department.

PEF Labor/Management Meeting Minutes

Date: February 1, 2005

Issue: Performance Evaluations

New Business: X

Old Business:

Information:

Initiated by: Labor X Management

Issue:

Response: Statewide Issue

Resolution/Decision/Next Action:

PEF Labor/Management Meeting Minutes

Date: February 1, 2005

Issue: Hiring of Permanent FT PEF Employees

New Business: X

Old Business:

Information:

Initiated by: Labor X Management

Issue: PEF asserts that the use of contract/temporary employees is not cost effective for New York State. PEF requests that full time permanent employees be hired.

Response: DDD is trying to get waivers to hire full-time employees during the current hiring freeze. There has been no outcome to date.

Resolution/Decision/Next Action: PEF asked if management has a cost analysis for contract staff vs permanent employees. Management reports that none is available at the local level. Contracts are arranged at the state wide/central office level. PEF will make a freedom of information request for the industrial medical associates and Kelly temporary services contact. Issue referred to state wide labor management.

PEF Labor/Management Meeting Minutes

Date: February 1, 2005

Issue: CTI

New Business: X

Old Business:

Information:

Initiated by: Labor X Management

Issue: PEF is concerned that CTI has a high failure rate and that different modules are required to follow different procedures. some tasks are duplicated.

Response: CTI is currently in place and the success rate has been very good.

Resolution/Decision/Next Action: Systems is working with it and moving toward more efficiency. Labor requested clarification from Management regarding the CTI policy in that it provides sufficient documentation and follows POMS regulations. Labor also requested a policy to ensure a consistent approach throughout the facility.