

PEF Labor Management Meeting

4/12/06

10:00 AM

One Commerce Plaza, Training Room A

Type of meeting:

Attendees:

Management

John Arena
Mary Margaret Cronin
Bob Morris
Dan Romero
Debra Stark
Gloria Toal

PEF

Kathy D'Arminio
Rich Fletcher
Marion Fox
Germaine Greco
Dale Gruder
Diane Hart
Roseanne Lewit
Steven Schwartz
Maddie Shannon- Roberts
Edward Ray

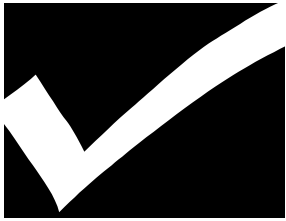
BHR

Donna Faresta
Gloria Heydary

----- Agenda Topics -----

Time Keeping Records
Reassignment Policy
Performance Evaluations
Continuing of OT
Electronic Bulletin Boards for each PC
4DWW/CWW
New Hires
Update on SSA Proposal
Caseload Projection
Labor/Management Agreement

Other Information



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Time Keeping Records

Discussion: **PEF is requesting that the DF-200 and /or any equivalent form presently being used by some supervisory staff for time attendance to be discontinued. PEF is requesting formal communication to supervisors regarding this issue.**

Deputy Commissioner Toal stated that the DF-200 is an old form and is used to monitor accrual usage. All PC's have been instructed that the supervisors are to maintain records to ensure the accuracy of time cards.

Conclusions:

Action items:

Person responsible:

Deadline:

Reassignment Policy

Discussion: **As noted in the previous LM Meeting; PEF would like a policy consistent in each PC for reassigning of cases when a DA II will be out of the office for an extended period of time.**

Deputy Commissioner Toal stated that the DPM's all have a consistent policy. The policy is, if an employee is out for over 30 days, the caseload is reassigned, less than 30 days, reassigned at the DPM's discretion.

Conclusions:

Action items:

Person responsible:

Deadline:

Performance Evaluations

Discussion: PEF is requesting the status of any new findings of the Performance Evaluation Workgroup.

The Director of Program Integrity provided attendees with the reformatted standards for Analyst 3 and Analyst 4. At the request of Labor, Performance Evaluation Workgroup findings for the Review Physician was tabled.

Roseanne Lewit will fill the Labor member vacancy on the workgroup.

Conclusions:

Action items:

Person responsible:

Deadline:

Continuing of OT

Discussion: PEF would like an update on the continuation of OT and the distribution amongst PC's

Labor recognizes that OT has been suspended. The Deputy Commissioner indicated that she did not expect any operations OT approval for the remainder of the year.

Conclusions:

Action items:

Person responsible:

Deadline:

Electronic Bulletin Boards for each PC

Discussion: PEF is requesting the usage of electronic Bulletin Boards for each PC.

It was agreed that this issue should be moved to the OTDA statewide PEF Labor Management meeting for review.

Conclusions:

Action items: PEF indicated this would be an agenda item at the May '06 OTDA Labor Management Meeting.

Person responsible:

Deadline:

4DWW/CWW

Discussion: **PEF would like managements' viewpoint on the changing of the alteration of the time frame for 4DWW/CWW approval.**

Deputy Commissioner Toal agreed that the time frame for 4DWW/CWW is up to a year. Management's decision was to approve requests for periods up to 6 months. Current agreement remains in effect.

Conclusions:

Action items:

Person responsible:

Deadline:

New Hires

Discussion: **PEF is requesting an update on the status of any new future hire to the agency. Specifically, the progress of hiring IT and also the status of new DA II Hires in 2006.**

Deputy Commissioner Toal stated that the hiring for IT staff is currently in progress. There is no funding to hire new DA 2's.

Conclusions:

Action items:

Person responsible:

Deadline:

Update on SSA Proposal

Discussion: **PEF would like an update on the implementation of Aedib. PEF would like to know the training process planned for Aedib.**

Labor requested information from the Deputy Commissioner concerning the SSA proposal. Deputy Commissioner Toal stated that the plan, which is a proposal, is slated to be implemented in the Boston region in August 2006. DSI rollout will continue in Denver, Seattle, Kansas City, with the Atlanta region being last. Under the proposal, Prototype will not exist, single decision will not exist. As DDD is a single decision maker, we will continue to be so until DSI rollout.

eDib implementation is progressing well in Albany with 4 analyst presently using the system with anticipation to be rolled out to the rest of the unit in the next few weeks. Rollout in Manhattan is expected in June with full statewide rollout to be completed by the end of September. Full certification should be completed by the beginning of January '07. eDib training will be conducted via Train the Trainer using Power point presentations.

Conclusions:

Action items:

Person responsible:

Deadline:

Caseload Projection

Discussion: **PEF would like an update on NYS caseloads. Specifically – the continuation of NJ cases and the distribution of caseloads to PC’s during the implementation of Aedib in specific PC’s.**

Labor asked the effect of eDib on the continuation of other state cases. Management stated that the NY CDR production goal has been reduced from 57,000 to 37,000. It is mandated that we do not exceed that goal. CDR receipts have been stopped. We will be taking initial cases from NJ starting on 4/17/06.

Conclusions:

Action items:

Person responsible:

Deadline:

Labor/Management Agreement

Discussion: **PEF would like to discuss the LM Process and obtain a mutual agreement re: regular meetings and the system to be used for travel and pre-meetings and post-meetings. PEF is requesting the collaboration of management in pursuing a grant for a LM Seminar. PEF has prepared a letter to GOER to initiate this process.**

The issue of the Labor Management Agreement was tabled at the request of PEF.

PEF is requesting GOER Labor Management training. This request was presented to OTDA/BHR.

Conclusions:

Action items:

Person responsible:

Deadline:

Other Information